

**AGENDA
TOWN OF WAKAW
October 9th, 2024
7:00 p.m.**

1. Call to Order
2. Agenda/Conflict of Interest
3. Minutes – September 11th, 2024 Regular Meeting
4. Business Arising from Minutes
5. Delegations:
 - 5.1 – 7:00 pm Ryan Sawitsky – housing
 - 5.1 - 7:15 pm Phil Hounjet RBC
 - 5.3 – 7:30 pm Tim Ilchyshen – Fire charges from June 15th, 2024
6. Statement of Financial Activities for the Month of September 2024
7. Bank Reconciliation
8. Correspondence:
 - 8.1 REACT October newsletter
 - 8.2 SUMA Municipal Updates
 - 8.3 RCMP Stat report
 - 8.4 REACT July 30th meeting minutes
 - 8.5 Multicultural Councils of Saskatchewan request for proclamation
 - 8.6 Lakeview Pioneer Lodge – letter of concern
 - 8.7 Speed radar stat reports
 - 8.8
9. Payment of Accounts
10. Payment of Council Indemnity
11. Reports – Council, CAO, PW Foreman, Rec & Community Manager
 - 11.1. 7:45 pm – Tom Oleksyn - PW foreman report in -person
12. Old Business:
 - 12.1 Update on 1st St S project
13. New Business
 - 13.1 Bylaw Assist contract
 - 13.2 Bylaw class for Todd Bender and cost share with Hoodoo
 - 13.3 Bylaw class for Jessica
 - 13.4 Water Records Review
 - 13.5 Arena caretaker contract
 - 13.6 Fireman wages for 2024
 - 13.7 Request for a baby change table for the library bathroom
 - 13.8 Election wages for DRO and Poll clerk
 - 13.9 Rec Centre and Office custodian contracts
 - 13.10 Rec Centre 2025 rental rates
 - 13.11 Training workshop for Office and PW staff
 - 13.11 In camera- Legal matters
14. Bylaws & Policies
 - 14.1 DRAFT Water Administration Bylaw
 - 14.2 Personal cell phone policy
 - 14.3 Golf Cart Bylaw
 - 14.4 Cemetery Bylaw
 - 14.5 Transit Van Service policy
15. Other Matters
16. Adjournment- Next meeting date at the call of the CAO for the first meeting of Council



October 9, 2024

A Regular Meeting of the Town of Wakaw Council was held on Wednesday, October 9, 2024 at Council chambers 121 Main St Wakaw, SK.

MEMBERS OF THE COUNCIL PRESENT:

Mayor: Michael Markowski

Councillor: Chad Parenteau, Cruz Shevermoha, Iris Fleming,
Rob Michayluk, Michael Romanchuk,
Terry Ostafichuk (electronically)

Admin: CAO Melissa Dieno

The meeting was called to order by Mayor Michael Markowski in the Council Chambers at 7:01 p.m.

228/24 AGENDA * FLEMING

THAT the agenda be amended as follows, re-number 13.11- amend to be Dance Clubs and 13.12- in camera be added. AND THAT the agenda be accepted as amended.

CARRIED.

** Councillor Romanchuk declared a Conflict of Interest on item 13.9- Rec Centre and Office Custodian Contracts.

** Delegates: 7:00pm- Ryan Sawistky- Development
7:15pm- Phil Hounjet- Financial products with RBC
7:30pm- Tim Ilchyshen- 3rd party charges from house fire
7:45pm- Tom Oleksyn- Public Works Foreman report

229/24 MINUTES * ROMANCHUK

THAT the minutes from September 11, 2024 be approved as presented.
CARRIED.

230/24 FINANCIAL ACTIVITES * OSTAFICHUK

THAT we approve the Financial Activities for the month of September as presented.
CARRIED.

231/24 BANK RECONCILIATION * PARENTEAU

THAT the Town of Wakaw Bank Reconciliation for the month of September, 2024 be accepted as presented.
CARRIED.



232/24 CORRESPONDENCE * SHEVERNOHA

THAT the following correspondence, having been circulated, now be filed:

- 8.1 REACT October newsletter
- 8.2 SUMA Municipal Updates
- 8.3 RCMP Stat report
- 8.4 REACT July 30th meeting minutes
- 8.5 Multicultural Councils of Saskatchewan request for proclamation
- 8.6 Lakeview Pioneer Lodge – letter of concern
- 8.7 Speed radar stat reports

CARRIED.

233/24 ACCOUNTS FOR PAYMENT * FLEMING

THAT the list of accounts for cheques #20922-20963. Electronic other payments #631-678. CAFT payroll- Electronic other payment #631-643 and 656-667 totaling \$34,542.02. Mastercard Charges- Electronic other payments #655=\$810.63

Totaling \$185,299.43

CARRIED.

234/24 COUNCIL INDEMNITY * MICHAYLUK

THAT we approve the Council Indemnity report as presented, and issue payment for same. Included in this report are Council Indemnity Payments #670-676.

Totaling \$4,201.52

CARRIED.

235/24 COUNCIL COMMITTEE REPORTS * PARENTEAU

THAT the Council Committee report, Public Works Foreman report, Rec and Community Manager report and CAO report be accepted as presented.

CARRIED.

236/24 BYLAW CONTRACT * SHEVERNOHA

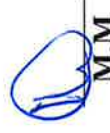
THAT the contract with Bylaw Assist, Todd Bender, be signed and a copy be attached to these minutes.

CARRIED.

237/24 BYLAW CLASSES * OSTAFICHUK

THAT the Town of Wakaw cost share the online bylaw classes offered by Gourlay & Associates Regional Bylaw Services, with the RM of Hoodoo for Todd Bender in the amount of \$372.00.

CARRIED.



M.M.

238/24 ADMINISTRATIVE ASSISTANT BYLAW CLASS * FLEMING

THAT Administrative Assistant Jessica Rejc be authorized to take the online classes for Bylaw development through Gourlay & Associates Regional Bylaw Services in the amount of \$744.00.
CARRIED.

239/24 WATER QUALITY * ROMANCHUK

THAT Council acknowledge the inspection of the water quality records for September.
CARRIED.

240/24 JUBILEE ARENA CARETAKER * MICHAYLUK

THAT the 2024-25 Jubilee Arena caretaker contract be awarded to Boschman Mobile Services for the contract amount of \$8000.00 per month plus taxes.
CARRIED.

241/24 2024 FIREMAN WAGES * OSTAFICHUK

THAT the 2024 Fireman wages be set as follows:
Junior \$21.94/hr, Senior \$27.04/hr and level 1 \$28.13/hr.
CARRIED.

242/24 ELECTION OFFICIAL WAGE * MICHAYLUK

THAT the election official wage remain the same as 2023 and as follows: Deputy Returning Officer \$27.00/hr and Poll Clerk \$22.00/hr.
CARRIED.

243/24 CUSTODIAN CONTRACTS * ROMANCHUK

THAT the Rec and Community Manager advertise all Town of Wakaw custodian contracts in the Wakaw Recorder, Town bulletin boards and the Town of Wakaw Facebook page with a closing date of December 5, 2024.
CARRIED.

244/24 RENTAL RATES * ROMANCHUK

THAT the proposed rental rates for all facilities for 2025 be approved as presented.
CARRIED.



245/24 BOOTS ON THE GROUND TRAINING * MICHAYLUK

THAT the proposed training workshop with Boots on the Ground training for November 29, 2024, be approved AND THAT all Town office staff, Public Works staff and Rec & Community Manager attend AND THAT this training be cost shared and attended with the RM of Fish Creek No. 402, RM of Hoodoo No. 401 and Town of Cudworth staff.
CARRIED.

246/24 CURLING RINK FLOOR SPACE * ROMANCHUK

THAT the request from Verba Dance Club and the Wakaw Dance Club to use the curling rink floor space beginning fall of 2025 be approved AND THAT the Town of Wakaw reps continue to work with both dance club executives in determining the development of the space for this use.
CARRIED.

247/24 SEASONAL POSITION * PARENTEAU

THAT Lynx Fast's last day of his seasonal position be acknowledged as November 8, 2024.
CARRIED.

248/24 WATER ADMINISTRATION BYLAW * PARENTEAU

TABLED.

249/24 PERSONAL CELL PHONE POLICY * FLEMING

TABLED.

250/24 GOLF CART BYLAW * OSTAFICHUK

TABLED.

251/24 BYLAW 06-2024 * MICHAYLUK

THAT Bylaw 06-2024, A Bylaw of the Town of Wakaw respecting cemetery operation, be read a first time.
CARRIED.

252/24 BYLAW 06-2024 * FLEMING

THAT Bylaw 06-2024, be read a second time.
CARRIED.

253/24 BYLAW 06-2024 * SHEVERNOHA

THAT Bylaw 06-2024, be given all 3 readings at one meeting.
CARRIED UNANIMOUSLY.



254/24 **BYLAW 06-2024 * ROMANCHUK**

THAT Bylaw 06-2024 , be read a third time, signed, sealed and brought into effect.
CARRIED.

255/24 **POLICY 400-5 * PARENTEAU**

THAT Policy 400-5, Transit Van Service policy be approved and brought into effect.
CARRIED.

256/24 **CLOSED SESSION * SHEVERNOHA**

10:04pm- THAT this meeting move to a closed session for personnel discussion.
CARRIED.

257/24 **RESUME OPEN SESSION * PARENTEAU**

10:30pm- THAT this meeting resumes an open session.
CARRIED.

258/24 **ADJOURNMENT * FLEMING**

10:39pm- THAT this meeting adjourn to meet again at the call of the CAO.
CARRIED.



Michael Markowski, Mayor



Melissa Dieno, CAO