

# WAKAW & DISTRICT COMMUNITY GRANT PROGRAM GUIDELINES 2018-19

## *Program Purpose:*

To assist in the development of sport, culture and recreation programs by administering funds to local nonprofit community organizations who carry out activities that support services to our community.

Dollars are designated to Wakaw & District on a per capita basis through the SaskLotteries Community Grant Program and administered locally by municipal staff and appointed volunteers. The Saskatchewan Lotteries Community Grant Program is provincially monitored and provides access to sport, culture and recreation for all Saskatchewan people regardless of age, sex, ethnicity, economic status, physical or mental ability. These volunteers establish local priorities that ideally support these underrepresented populations. All participating groups, from administration to beneficiary, are responsible for ensuring complete and accurate accounting.

## *Program Criteria*

- Applications to be submitted to the Town Office or online by October 31, 2018.
- Expenditures must be directly related to the operation of a sport, culture or recreation program, and not deemed ineligible as per below.
- Final reports for approved projects must be submitted by March 29, 2019 and funding will be then be reimbursed accordingly. Original receipts required, dated properly.
- Groups are responsible to ensure appropriate liability and participant's insurance are in place for events sponsored/funded by the Community Grant Program.
- Groups receiving grants must publicly acknowledge Saskatchewan Lotteries.
- No group carrying over \$10,000 in their operating budgets may apply unless these dollars are specifically designated for a longer term purpose.
- Dollars are not intended to be absorbed into operating budgets and should not be anticipated yearly.

### THE FOLLOWING EXPENDITURES ARE **INELIGIBLE**:

- Construction, renovation, retrofit and repairs to buildings/facilities;
- Maintenance and operation costs of facilities that are not directly related to a program supported by this grant;
- Alcoholic beverages;
- Food purchases;
- Membership fees in other lottery-funded organizations;
- Prizes including cash, gifts, awards, trophies and plaques;
- Out-of-province activities and travel;
- Subsidization of wages for full-time employees. Eligible employment expenditures are less than 35 hours a week for no more than 90 days in the grant period; and
- Onetime use uniforms or personal items such as sweatbands and hats.

*Questions? Need help applying?*

Contact Erin or Ann at 306.233.4223  
[town.wakaw@sasktel.net](mailto:town.wakaw@sasktel.net) or [standish.wakaw@sasktel.net](mailto:standish.wakaw@sasktel.net)